

Project Name

SYSTEM REQUIREMENTS SPECIFICATION

Document Purpose

The purpose of this document is to clearly define the business functional and non-functional requirements of the project, to gain agreement between the IT project team and the business clients on the requirements of this project, and to provide direction for the IT project team in the design, construction and testing of a solution. The intended audience of this document is the project business client(s) and the IT project team.



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1. Executive Summary

[Briefly describe Business Problem or Opportunity]

1.1 Project Goals

[Define goals that needs to be achieved by the project]

Goal #	Goal(s)
G1	
G2	

1.2 Project Objectives

[Define the objectives that needs to be accomplished by the project]

Objective #	Goal #	Objective(s)
OBJ1	G1	
OBJ2	G1	
OBJ3	G2	
OBJ4	G2	

1.3 Project Deliverables

- System Requirement Specification
- STT (Source To Target) Mappings where applicable
- QA Test Plan
- QA Test Cases and Results
- End-users reports

2. Project Impacts (which systems are affected by the project)

[List systems affected by the project.]

3. Project Scope

3.1. In Scope

[Define which items are in scope of the project]

3.2. Out of Scope

[Define which items are out of scope of the project]



4. Project Assumptions, Constraints or Risks

[List assumptions, risks and constraints associated with the project]

Assumption, Constraint or Risk #	Description
AS-1	
CA-1	
RSK-1	

5. Functional Requirements

5.1. Reporting

[The table below should be used to define both high level and detailed functional requirements and business rules that lead to reports development.]

Req ID	Name
RepRQ 5.1	
RepRQ 5.1.1	
RepRQ 5.1.2	
RepRQ 5.2	
RepRQ 5.2.1	
RepRQ 5.2.2	

5.2. Data Warehouse

[The table below should be used to define both high level and detailed functional requirements and business rules that lead to Data Warehouse development.]

Req ID	Description
DWRQ 1	
DWRQ 1.1	
DWRQ 1.2	
DWRQ 2	
DWRQ 2.1	
DWRQ 2.2	

6. Non-functional requirements

[The table below should be used to define non-functional requirements that lead to project.]

Req ID	Name	Description
NFR-01		

7. User Interface

[List user interfaces affected by the project.]

8. Data/Database

[List databases affected by the project.]

9. Logging and Error Handling

[Define specific rules for process logging and error handling]

10. Security

[Define security requirements]

11. Project Team

11.1. Business team

[List project business team members and their roles]

Role	Name

11.2. IT team

[List project IT team members and their roles]

Role	Name

12. Revision History

[Track document changes in the table below. Highlight every change with specific background color within the table and across the document]

Version	Description	Date	Initials
1.0			

13. Appendices

[Provide any additional information if necessary required]